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| Chair of the  Master-Examination Committee Geography  Institute of Geography  Johannes Gutenberg-University Mainz  55099 Mainz | *Surname, first name*  *Street and house number*  *Postal code and city*  Student number: *XXXXXXXXX*  Number of Master-semesters: *x*  University-Email-Address:  *XXXXXXXXXXXXX* |

Place, date

**Application for recognition of non-university vocational internship (Module 7)**

Dear Sir or Madam,

I hereby apply for recognition of the non-university vocational internship (chosen option in Module 7 – Raising Levels of Professional Qualifications)

from *XX/XX/XX* to *XX/XX/XX* (*xx* weeks in total)

at [*Name of company/institution*]

which I have completed as part of the Master of Arts programme “Human Geography: Globalisation, Media, and Culture” at Johannes Gutenberg-University Mainz.

The internship was approved in advance by notification on XX/XX/XX [*please indicate date of notification of approval*].

I declare that all information I have provided in this application and the documents I have enclosed are complete and correct.

Yours sincerely,

***[Signature]***

Enclosures (as PDF-documents):

1) copy of notification of approval

2) internship certificate

3) internship report